



Applications are invited from qualified citizens of Sri Lanka for the following posts that are vacant at the Tower Hall Theatre Foundation under the Ministry of Buddhasasana, Religious and Cultural Affairs. These posts are permanent with entitlement to Employees Provident Fund and Employees Trust Fund.

**01. Director (Drama Promotion, Education and Programmes)
(HM 1-1) No. of Posts - 01**

01.01 Qualifications – External Applicants

A degree in Drama and Theatre / Education / Aesthetics / Arts / Mass Communication from a university recognized by the University Grants Commission

with

A postgraduate (Masters) degree in the relevant field

01.02 Experience

Should have obtained at least fifteen (15) years experience in the relevant field in a “managerial” level post in government, government corporation, board, statutory institution or reputed private sector institution

01.03 Qualifications – Internal Applicants (1 or 2 below)

1. Fulfilling the qualifications for the external applicants as mentioned above.
2. Completion of a satisfactory service period of at least five (05) years in the relevant subject field in Grade 1 post of the Management (MM) Service Category.

01.04 Salary Scale: Rs. 140,640 – 15x4100 – 202,140/- (per month)

(as per Management Services Circular 01/2025)

(As per the above said Circular Basic Salary entitled for year 2025 is Rs. 105,399/-.

Entitled to Rs. 17,800/- as Cost of Living Allowance approved by the Treasury.)

01.05 Age: Should be not less than 35 years and not more than 55 years.

01.06 Method of Selection : By a structured Interview

- ❖ Benefits entitled to this post
- ❖ All other allowances including Professional Allowance approved by the Treasury
- ❖ Telephone Allowance as per Government Enterprises Circular 02/2022
- ❖ Transport facilities as per Government Enterprise Circular

02. Assistant / Deputy Director (Education Research and Conservation) (MM 1-1) No. of Posts - 01

02.01 Qualifications – External Applicants

A degree in Drama and Theatre / Education / Aesthetics / Arts / Mass Communication from a university recognized by the University Grants Commission

02.02 Experience

Should have obtained at least one (01) year experience in the relevant field in government, semi government or reputed private sector institution

02.03 Other Qualifications

Ability to use the computer and work in English Language

Obtaining a postgraduate degree in Drama and Theatre or Educationist subjects and engaging in educational research activities

Writing Research Papers in relevant subject and ability to work in Tamil language will be a special qualification

02.04 Qualifications – For Internal Applicants

Fulfilling the qualifications for the external applicants as mentioned above

or

Completion of a satisfactory service period of at least five (05) years in a post relevant to the subject field in “Junior Managerial” (JM) Service Category.

02.05 Salary Scale: Rs. 91,690 – 10x2480 – 15x3450 – 168,240/- (per month)

(as per Management Service Circular 01/2025)

(As per the above said Circular Basic Salary entitled for year 2025 is Rs. 71,730/-.

Entitled to Rs. 17,800/- as Cost of Living Allowance approved by the Treasury.)

02.06 Age: Should be not less than 22 years and not more than 45 years.

02.07 Method of Selection : By a structured Interview

Benefits entitled to this post

- ❖ All other allowances including Professional Allowance approved by the Treasury
- ❖ Telephone Allowance as per Government Enterprises Circular 02/2022

03. Technical Assistant MA 2-1 – No. of Posts - 01

03.01 Qualifications – External Applicants

Should have followed a technical course relevant to computer software and hardware activities of not less than NVQ Level Five (05) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission

03.02 Other Qualifications

Should have followed a Diploma Course in Computer Software and Hardware activities. Following Drama and Theatre as a subject, ability to work in Tamil language / English language will be considered as a special qualification.

03.03 Qualifications – For Internal Applicants

Fulfilling the qualifications for the external applicants as mentioned above.

03.04 Salary Scale: Rs. 50,540 – 10x540 – 7x630 – 4x890 – 20x1190 – 87,710/- (per month)

(as per Management Service Circular 01/2025)

(As per the above said Circular Basic Salary entitled for year 2025 is Rs. 43,379/-.

Entitled to Rs. 17,800/- as Cost of Living Allowance approved by the Treasury.)

03.05 Age: Should be not less than 18 years and not more than 45 years.

03.06 Method of Selection : By a structured Interview

**04. Management Assistant (Non-Technical Service Category)
MA 1-1 – No. of Posts - 01**

04.01 Qualifications – For External Applicants

Should have passed in six (06) subjects in one sitting with Credit passes for four (04) subjects including Sinhala or Tamil Language, Mathematics at the G.C.E. (Ordinary Level) Examination

And

Should have passed in at least three subjects (except General Common Test) at the G.C.E. (Advanced Level) Examination

04.02 Other Qualifications

Ability in computer usage and to work in English language and following Drama and Theatre as a subject or having practical experience in that field, having experience in serving in institutions relevant to performing arts and the knowledge in Tamil language will be considered as a special qualification.

Note: Person who can work in English and Tamil languages will be selected to this post.

04.03 Qualifications – For Internal Applicants

Employees with following qualifications in Primary Grade – Unskilled, Semi Skilled and Skilled Service categories may apply for this post.

I. Should have passed in six (06) subjects in one sitting with Credit passes for four (04) subjects including Sinhala or Tamil Language, Mathematics at the G.C.E. (Ordinary Level) Examination

II. Appointment in Primary Grade should have been confirmed and should have completed a satisfactory service period of five (05) years in the permanent service.

Note: Person who can work in English and Tamil languages will be selected to this post.

04.04 Other Qualifications

Fulfilling the qualifications for the external applicants as mentioned above.

04.05 Salary Scale: Rs. 46,220 – 10x540 – 7x630 – 4x890 – 20x1190 – 83,390/- (per month)

(as per Management Service Circular 01/2025)

(As per the above said Circular Basic Salary entitled for year 2025 is Rs. 40,403/-.

Entitled to Rs. 17,800/- as Cost of Living Allowance approved by the Treasury.)

04.06 Age: Should be not less than 18 years and not more than 45 years.

04.06 Method of Selection : By a structured Interview

Other information relevant to above posts

For Employees Provident Fund - Employer's Contribution 15 %

Employee's Contribution 10 %

Contribution of the Employer to Employees Trust Fund 3 %

Maximum age limit will not be applicable to those serving in Government, Semi Government and Statutory Boards.

Every Applicant;

- ❖ Should be a citizen of Sri Lanka
- ❖ Should be physically and mentally fit to efficiently discharge the duties entrusted to the post and to serve in any part of the island
- ❖ Should bear an excellent moral character
- ❖ Applicants serving in Government and Statutory institutions should forward their applications through the heads of their respective institutions.

Applicants who fulfill the qualifications for the abovementioned posts should submit their applications only by registered post to the address given below to receive before 04.09.2025 along with copies of certificates that prove their qualifications and the post applied for should be mentioned on the left hand top corner of the envelope containing the application. As Tower Hall Theatre Foundation will be self income generating institution in the future only the applicants who are highly talented, skilled and efficient should apply.

**Director General,
Tower Hall Theatre Foundation,
Sausiripaya, No. 123, Wijerama Mawatha,
Colombo 07.**